

	<b>CBAM Declarant Registration Form for importer who is a natural person individual</b>	CCU-CBAM-CF02
		Date of version creation 13.02.2024

**This application form:**

The Climate Action Authority is the national competent authority (NCA) for the Carbon Border Adjustment Mechanism (CBAM) in Malta.

This application form shall be used to provide information required for the registration of CBAM Declarants (individual natural person importers) to the CBAM Trader Portal. [An importer who is a natural person individual may act as the Authorized Representative to the CBAM Trader Portal, or may nominate another person to act on their behalf, for the submission of CBAM reports and receive notifications related to CBAM compliance obligations.]

The information being requested by the Competent Authority through this form is in accordance with Regulation (EU) 2023/956 and Commission Implementing Regulation (EU) 2023/1773.

**The duly completed and signed form, together with the required documents, shall be submitted by email on [cbam@mra.org.mt](mailto:cbam@mra.org.mt), or by post to:**

**Climate Action Authority  
Climate Change Unit,  
Millenia Building, Fourth Floor  
Triq Aldo Moro, Marsa  
MRS 9065**

In case of any queries about the completion of this form, please contact the NCA on [cbam@mra.org.mt](mailto:cbam@mra.org.mt)

**Notes & Instructions for registering a user:**

Note 1: All fields shall be filled in. Fields for which no information can be provided shall be completed using "N/A". **Incomplete, outdated or otherwise unclear, inaccurate, or false information will result in the rejection of the application.**

Note 2: An **"Authorised Representative"** is a natural person authorised to initiate, or approve, or both initiate and approve processes on behalf of the declarant.

Note 3: An **"Authorised Representative"** can be registered either as **"Economic Operator"** or as **"Customs Representative"**.

Note 4: Authorised Representatives registered as Economic Operator will gain access to the system via the importer's EORI.

Note 5: Authorised representatives who wish to represent more than one company, may be registered as **"Customs Representative"**. To be able to do this, the Authorised Representative must have their own EORI number.

Note 6: It is not possible for an Authorised Representative to represent multiple importers using the same ECAS (EU) Login username.

Note 7: **"Authorised Representatives"** shall be natural persons over 18 years of age.

Note 8: Please provide additional copies of page 3 and/or 4 if more than one authorised representative is nominated.

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### CBAM Declarant Registration Details

#### Natural Person

Name & Surname

Address

*Street & number*

*City*

*Postcode*

*Country*

Telephone

Mobile phone

E-mail address

Date of birth

Place of birth - City

Type of identity document  
(ID Card or Passport)

ID (or Passport) number

Identity document expiry  
date (where assigned)

VAT Reg. No. with country  
code (if applicable)

EORI No.

*(refer to note 10.)*

Email used for EU login  
(ECAS)

*(refer to note 9.)*

Production ECAS  
username

*(refer to note 9.)*

Conformance ECAS  
username

*(refer to note 9 – for testing  
only)*

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**Authorised Representative to be nominated as Economic Operator**

*(Please refer to note 8 in case more than one authorised representative is nominated)*

*(To be filled in only if your reporting obligations will be fulfilled by an authorised representative)*

Name & Surname	<input type="text"/>
Title (Mr/Mrs/Ms)	<input type="text"/>
Job Title	<input type="text"/>
Employer name (or Company name)	<input type="text"/>
Work Address	<input type="text"/>
Telephone	<input type="text"/>
Mobile phone	<input type="text"/>
Email address	<input type="text"/>
Date of birth	<input type="text"/>
Place of birth (Country)	<input type="text"/>
Type of identity document (ID Card or Passport)	<input type="text"/>
ID (or Passport) number	<input type="text"/>
Identity document expiry date (where assigned)	<input type="text"/>
EORI No. <i>(refer to note 10)</i>	<input type="text"/>
Production ECAS username <i>(refer to note 9)</i>	<input type="text"/>
Conformance ECAS username <i>(refer to note 9 – for testing only)</i>	<input type="text"/>

*\*NB. Please note that the ECAS usernames used by Authorised Representatives acting as Economic Operators can only be used for 1 registration. If the Authorised Representative wishes to represent more than one company, they will need to provide different ECAS logins or have an EORI number and register as a Customs Representative on Page 4 of 7.*

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**Authorised Representative to be nominated as Customs Representative**

*(Please refer to note 8 in case more than one authorised representative is nominated).*

*(To be filled in only if the authorised representative has their own EORI number).*

Name & Surname	<input type="text"/>
Title (Mr/Mrs/Ms)	<input type="text"/>
Job Title	<input type="text"/>
Employer name (or Company name)	<input type="text"/>
Work Address	<input type="text"/>
Telephone	<input type="text"/>
Mobile phone	<input type="text"/>
Email address	<input type="text"/>
Date of birth	<input type="text"/>
Place of birth (Country)	<input type="text"/>
Type of identity document (ID Card or Passport)	<input type="text"/>
ID (or Passport) number	<input type="text"/>
Identity document expiry date (where assigned)	<input type="text"/>
EORI No. <i>(refer to note 10)</i>	<input type="text"/>
Email used for EU login (ECAS) <i>(refer to note 9)</i>	<input type="text"/>
Production ECAS username <i>(refer to note 9)</i>	<input type="text"/>
Conformance ECAS username <i>(refer to note 9 – for testing only)</i>	<input type="text"/>

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Please tick the box or boxes representing the type of CBAM goods being Imported:	<input type="checkbox"/> Cement <input type="checkbox"/> Electricity <input type="checkbox"/> Iron & Steel <input type="checkbox"/> Fertilizer <input type="checkbox"/> Aluminium <input type="checkbox"/> Hydrogen
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**Please provide a copy of the following with your application:**

- ☐ Identity Document
- ☐ VAT Certificate

**Note 9: Information on Registering for a CBAM account.**

Declarants shall be submitting reports, in accordance with the CBAM Regulation, through the CBAM portal. To be able to access this portal, an **ECAS** account must be created first. Please register for an ECAS account through this link: <https://ecas.ec.europa.eu/cas>

Once the account has been created, you must retrieve your ECAS username. You can find your ECAS usernames by clicking the gear  symbol next to your name at the top right-hand corner on the ECAS website (when it says Successful Login). Click on [My Account] and then on [My Account Details]. Your username should be a series of letters and numbers.

Once you have your ECAS username, complete this registration form and send it to CAA. After successful registration, we will grant access to the CBAM portal.

Should the declarant wish to test the portal before submitting reports, the declarant can do so on the testing environment. However, to do so, the declarant must register for an additional ECAS account through this link <https://ecas.acceptance.ec.europa.eu/cas/>.

**Note 10: Information on Registering for an EORI number.**

Declarants need to gather an EORI number. To do so, please apply through the following link: [Economic Operations Registration Identification \(EORI\) \(gov.mt\)](https://gov.mt/Economic-Operations-Registration-Identification-EORI) and indicating 'Natural' as the Type of Person. Once the application is sent, the process should only take a few working days to be completed by the authority.

Please insert the assigned EORI number in the required fields in the CBAM registration above.

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### **Data Protection Clause**

The information you are supplying to the National Competent Authority for CBAM through this form includes personal information of individuals representing you or your organization.

The National Competent Authority will process such personal information in connection with Regulation (EU) 2023/956, Commission Implementing Regulation (EU) 2023/1773 and any other applicable law.

It is important that you notify individuals representing you or your organization, whose personal information is provided through this application form or is held in the CBAM Registry, that their personal information has been or will be passed to the National Competent Authority and will be used in accordance with this Data Protection Clause, and that they have consented to such use.

The National Competent Authority may use any personal information you have supplied for the management of the CBAM Registry in accordance with Regulation (EU) 2023/956, Commission Implementing Regulation (EU) 2023/1773 and any other applicable regulation, and in the following ways:

1. To open accounts in the CBAM Registry on your or your organization's behalf, make changes or perform updates to such accounts, or take any other action applicable to you or your organization's accounts in the CBAM Registry;
2. To contact you in connection with your account(s), the CBAM Registry or the CBAM Regulation;
3. To enable the National CBAM Administrator to carry out statistical analysis or research and development in relation to the CBAM.

The National CBAM Administrator will only use the personal information supplied by you or your organization, or individuals representing you or your organization, in the manner described above.

The declarant has the right to withdraw his application/registration at any time. Should the declarant wish to do so, they are kindly requested to send a formal request to the National Competent Authority and the Data Protection Officer on [cbam@mra.org.mt](mailto:cbam@mra.org.mt) & [dpo@mra.org.mt](mailto:dpo@mra.org.mt). Upon receipt, the NCA shall withdraw the declarant's application and their access to the CBAM Portal. Any personal data shall be retained for a period of 5 years from the date of the last report submitted, or from the date of registration, in the case where the declarant has not submitted any reports.

The rights of the data subject are in accordance with the General Data Protection Regulation. In this regard, data subjects wishing to exercise any of their rights, are kindly requested to send a formal request to the National Competent Authority and the Data Protection Officer on [cbam@mra.org.mt](mailto:cbam@mra.org.mt) & [dpo@mra.org.mt](mailto:dpo@mra.org.mt)

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**Declaration by Declarant:**

I, the undersigned, request the opening of an account, as indicated in this application form.

I undertake to inform the National CBAM Administrator of any changes in the information contained in this application and documentation submitted with the application that may occur from time to time. I also undertake to provide the Administrator any other information that it may request from time to time.

I give my consent to the National CBAM Administrator to transmit personal data or other type of information submitted in, and with, this application to third parties, in whole or in part, where required or allowed by law.

I understand that the opening of the account in respect of which this application is being submitted, and/or, the granting of any authorisation in the course of the processing of this application, shall automatically subject me, and any other person to whom an authorisation is granted in respect of the account opened, to any conditions and requirements as laid down by law, and/or, as may be established by the National CBAM Administrator.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Full name of the signatory)

\_\_\_\_\_  
(Title or position of signatory)

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
(Date)